

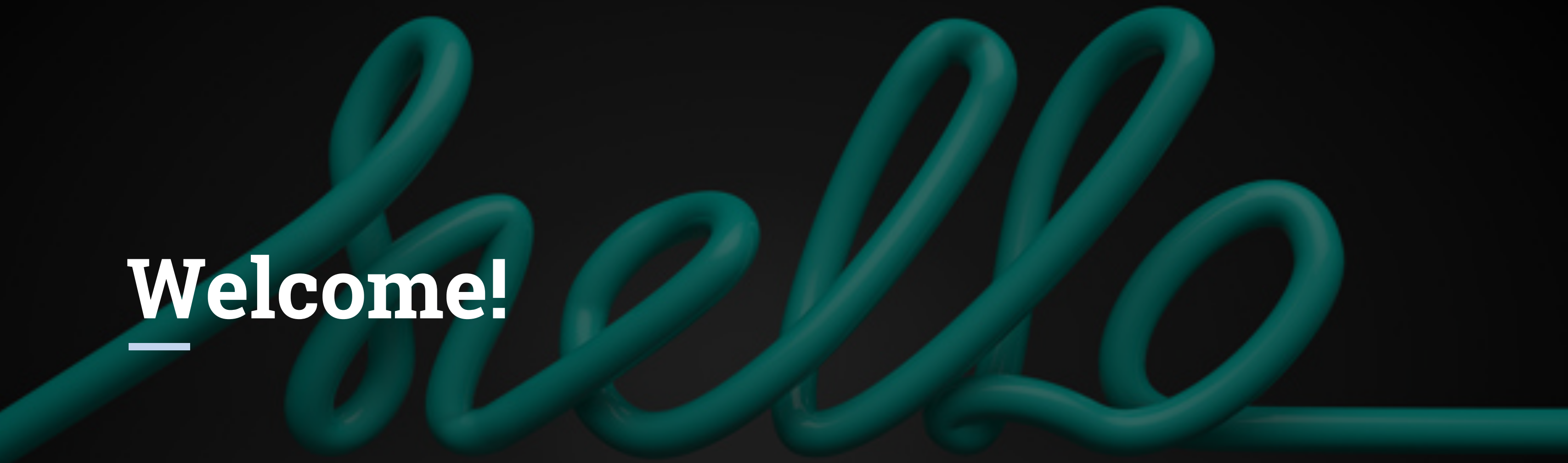


MDE/JMC MARSS to Ed-Fi Weekly Webinar

SEPTEMBER 19, 2019



Welcome!





Hi! My name is Greg Gilman, I'm a Development Specialist here at jmc. I have 20+ years of educational student information system experience working with jmc! I specialize in State Reporting, the Health module and also drum in a band.



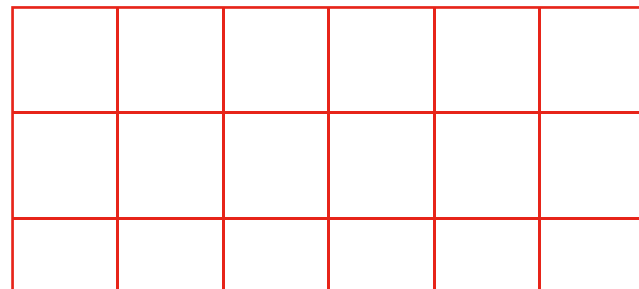


Overview for 9.19.19

Here are the items we are going to tackle today!

- Getting the right people involved as soon as possible
- On-boarding processes
 - Ed-Fi submissions
 - MARSS A & B files
 - MDE's Comparison Portal

Getting the right people involved is crucial for success!



- **MARSS/Ed-Fi Coordinator(s)**
- **Administrators as appropriate**
- **Other data entry staff**

NOTE: The process of on-boarding (staging) may take time and may involve multiple staff, so best to get the right people involved right away.



8 Steps for on-boarding in Ed-Fi



Step One: Have new students added, MARSS IDs acquired, day names defined, end-of-year day number specified, etc.

Step Two: Submit initial Ed-Fi data using
Start Year

Minnesota: Counting All Students: Start Year

MN Ed-Fi Start Year

▶ Prep Tables General Students

- ☐ New students have been registered and entered into your JMC database, including primary contacts for the students.
- ☐ End of Year Day Number is set for each building (MARSS - Data - Edit School Data).
- ☐ EdFi settings have been updated for the new year on File - Administrator Options in the Ed-Fi Settings link.

✖ Minnesota Ed-Fi Start Year - Prep

MN Ed-Fi Start Year

Prep ▶

Tables

General

Students

The following tables typically require updating from MDE at the start of the school year and can be updated as needed throughout the rest of the school year. These options do not submit data to MDE, they only update data from MDE for your drop down lists.

Update All Schools Table

Update All Local Education Agencies

✖ Minnesota Ed-Fi Start Year - Tables

MN Ed-Fi Start Year

Prep

Tables

General

Students

Update Calendar (all buildings)

✖ Minnesota Ed-Fi Start Year - General

MN Ed-Fi Start Year

Prep

Tables

General

Students

Use Counting All Students - Update Grade to submit your student data for the start of the year.

✖ Minnesota Ed-Fi Start Year - Students

Step Three: Work on your MARSS A & B file submissions repeatedly to get your MARSS data as error free as possible



MARSS Submission Guidelines from jmc

Technical Support



1. Define your Day Names in jmc for entire school year.
2. In each school building, go to Attendance - Day - Special Days and mark all days that you will not have school as No School.
3. Minnesota- MARSS- Update status from Last EOY.
4. Minnesota- MARSS- Edit school data and define End of Year day # and Adjust days in Session. Also, make sure on that screen that for each grade level you fill in each column with correct values.
5. Minnesota- MARSS- Calculate Attendance.
6. Minnesota- MARSS- Print MARSS Data and preview those different areas to make sure you have all the MARSS General and Status data correct for students.



Step Four: Resubmit Ed-Fi data once more, work through all errors

Step Five: Trigger Comparison in the MDE Portal

Step Six: Review portal info and share with jmc, MDE with any questions

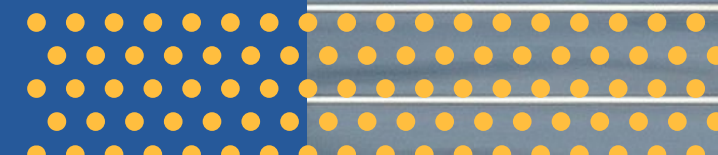
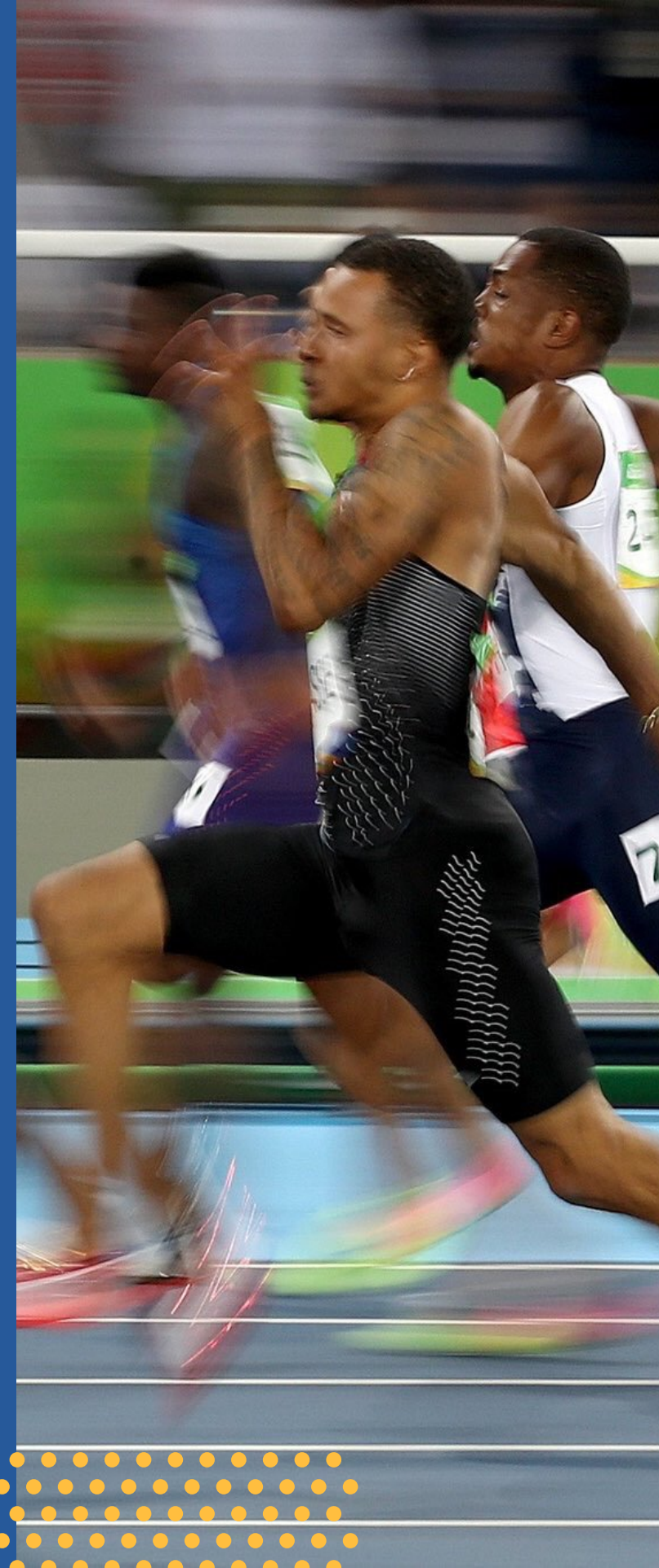
Step Seven: District, jmc, MDE will fix
any issues as needed

Moving from Staging to Production Environment Considerations

Please remember the goal of this process is to get you to the Production finish line. This will require thorough examination of any differences between Ed-Fi and MARSS submissions.

Here are a few key things to remember,

- ✘ Fix what is fixable
- ✘ Some differences may be explainable and not fixable
- ✘ When MDE is satisfied that your Ed-Fi data submissions are working well they will authorize you to go into Production mode
- ✘ If you are unable to work through this process in a timely manner then you may not move into Production mode for 19-20 which just means we try this again in fall 2020.





Step Eight: If necessary, repeat steps 3-6
as needed



In Summary

Here's what the 8 steps in the On-boarding Process: Staging environment look like all together!

1. Have new students added, MARSS IDs acquired, day names defined, end-of-year day number specified, etc.
 2. Submit initial Ed-Fi data using Start Year (previous slides)
 3. Work on your MARSS A & B file submissions repeatedly to get your MARSS data as error free as possible
 4. Resubmit Ed-Fi data once more, work through all errors
 5. Trigger Comparison in the MDE Portal
 6. Review portal info and share with jmc, MDE and questions
 7. District, jmc, MDE will fix any issues as needed
 8. If necessary, repeat steps 3-6 as needed
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- 



Last but not least!

As you embark upon this transition, know that jmc and the MDE are here to support you and set you up for State Reporting success.

Please keep in mind,

- This is a beta test year and software updates may be required from jmc and/or MDE.
- There may be data entry issues
 - Ed-Fi and MARSS submissions are very close but there are some new data elements for Ed-Fi that may be required in order to get an error free submission.



Preview for 9.26.19 Session

Here's a sneak peek for what's up coming up next.

- Locations for New Data Elements
- Program History Records in jmc
- Transitional Data Elements Discussion

General Bus Comments Confidential Custom ELL/LEP Entry MARSS P

English Learner (LEP): ☒

English Learner Begin Date: 9/3/2019

Exit Date:

Home Primary Language: Spanish

Language Instruction Program Service: Content-Based ELD Instruction

Locations for New Data Elements

Most will be in new Program History Records

✗ Student Data Page - ELL tab

✗ Language Instruction Program Service

General Bus Comments Confidential Custom ELL/LEP Entry MARSS Photo ProgramHist Race/Ethnicity Sensitive Spec Ed

Program History: **Add Row**

: 1

Update Cancel

Not Specified

21st Century Learning Center Grant

Active Duty Parent (ADP)

Alternative Delivery Of Specialized Instructional Services

Alternative Learning Program

Area Learning Center

Contracted Alternative Program

Gifted and Talented

Homeless

Immigrant

Not Specified

Preschool Screening

Recently Arrived English Learner (RAEL)

SLIFE

Title I Part A

Begin Date: 9/12/2019

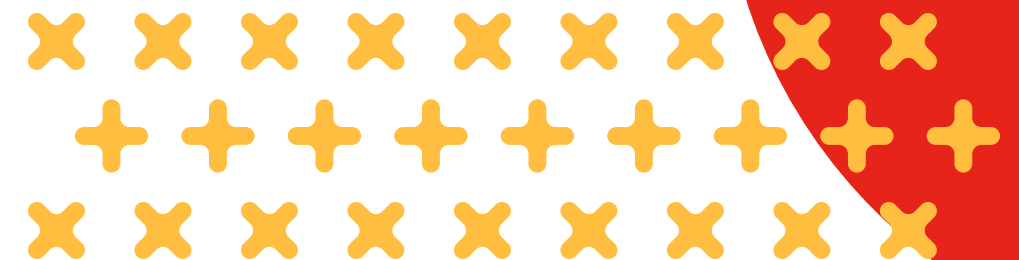
End Date:

Program History Records in jmc

Transitional Data Elements

Discussion Points

- Some data elements will stay in MARSS Status Line for now
- Some data elements will migrate to Program History Records
 - Dual Entry during Staging
 - Program History only when advance to Production
- More details to come



#:1

EditDelete

Homeless

Begin Date:9/12/2019End Date:

Unaccompanied Youth: ☐

Primary Night Time Residence: Shelters

#:1

☒ Include
 EditDelete

JMC Building:10

Status Start Date:1 09/03/19

Status End Date:0

Status End Code:0

Grade Level:12

Resident District:31

Resident District Type:1

% Enroll:100

State Aid Category:8

Sp Ed Eval Status:1

Last Location:0

Attendance Days:0.0

Membership Days:0

PSEO Participation:☐

PSEO HS Hours:0

Special Pupil:☐

Homeless:0

Homebound Service:☐

Independent Study:☐

Sp Ed Instructional Setting:0

Sp Ed Service Hours:0.0

Transporting District #:4058

Transporting District Type:7

Transportation Category:1

Primary Disability:0

Transitional Data Elements Discussion



Q&A



