

# Wisconsin Discipline

May 2019 Paul Freid & Greg Gilman

## Overview



- JMC is releasing a second series of WISEdata videos in 2019.
- These videos will be short and will cover topics such as
  - Start Year
  - Mid Year
  - Year End
  - Near Real Time vs. Batch Processing
  - Near Real Time
  - Wisconsin Miscellaneous
  - Error Correction
  - Discipline
  - WISEdata: 2019-2020 and beyond

# Which Discipline Records Must Be Reported



- 1. All expulsions regardless of duration should be submitted.
- ▶ 2. In-school suspensions and interim alternative setting placements (IAES setting disciplines should be submitted only for IDEA eligible students. These students must have an active student special education program association (sSEPA) which includes the discipline date.
- ▶ 3. Suspensions (in and out of school) and IAES removals should be submitted only when the student is removed for at least ½ of the regular school day.

# Disabled (IDEA Eligible) Students



Since 198

- Eligibility based on SSEPA Records
  - SSEPA (Special Education) Records must be up-todate
  - Reportability of discipline incident must take into consideration of whether student was IDEA eligible on the date of the incident
  - SSEPA Records may originate from
    - JMC
    - Third Party Software
      - Sped Forms
      - SEEDS
      - OASIS

# Disabled (IDEA Eligible) Students



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- SSEPA Records from Third Party Software
  - Must pull SSEPA records into JMC using
     Wisconsin Special Education Update Special
     Education History from WISEdata API



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What makes a discipline record state reportable?

Not all discipline records get reported to the state.

To be state reportable, must have:

- State Reportable Problem Behavior (denoted with asterisk)
- 2. State Reportable Action (denoted with asterisk)
- Incident ID assigned



## What makes a discipline record state reportable?

The discipline record fields required vary slightly based on the Problem Behavior and the number and types of Actions for each incident, but here is a list of the fields that are always required for a state-reportable record:

- Incident Date
- Incident Time
- Incident Number
- Problem Behavior
- Actions 1 and/or 2
- Discipline Action 1 and/or 2 Date
  - also known as Removal Date
- Removal Length 1 and/or 2 (required, zero allowable)
- Actual Removal Length 1 and/or 2 (required, zero allowable)



-Incident Number not

The following is an example of a record that requires recoding.

Here is the ISS record prior to re-coding:

	— Inclucia Number not
Incident Number:	specified
Incident Reporter:	•
Incident Location: Unknown ▼	Problem Behavior is not
Incident Location Detail:	EdFi (no asterisk)
Problem Behavior: ^Technology violation	
Serious Bodily Injury:	A 4: : 4 E 1E: (
Weapon Type: Not applicable ▼	- Action is not EdFi (no asterisk)
Action 1: ^Out-of-School Suspension	
Discipline Action Date: Removal Length: 0	Removal Length not specified
Early Reinstatement Condition: Actual Removal Length: 0	C I
Modified Term: Firearms Incident Type and not modified OR not a firearms Incident Type ▼	(required for all suspensions or
Action 2: Not Specified	expulsions)
Discipline Action Date: Removal Length: 0	
Early Reinstatement Condition: Actual Removal Length: 0	Discipline Action Date
Modified Term: Not Specified ▼	(Removal Date) not specified



#### Here is the ISS record after re-coding:

Incident Number: 2				
Incident Reporter:				
Incident Location: Unknown ▼				
Incident Location Detail:				
Problem Behavior:   *Other Violation of School Rules  ▼				
Serious Bodily Injury:				
Weapon Type: Not applicable ▼				
Action 1: *Out of School Suspension ▼				
Discipline Action Date: 3/15/2017 Removal Length: 1.5				
Early Reinstatement Condition: Actual Removal Length: 1.5				
Modified Term: Not Specified ▼				
Action 2: Not Specified ▼				
Discipline Action Date: Removal Length: 0				
Early Reinstatement Condition: Actual Removal Length: 0				
Modified Term: Not Specified ▼				



#### How do Incident Numbers (Incident IDs) work?

Incident IDs are automatically assigned when the record gets saved if the record is state reportable.

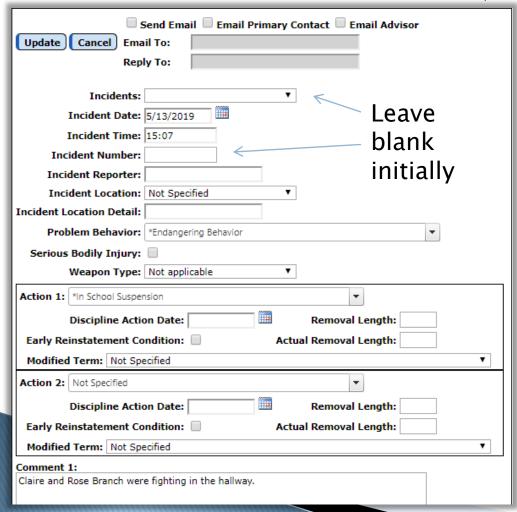
The Incident ID will automatically get created as the next unused Incident ID. (if last one was 10, new one will be 11)

If 2 or more students have discipline records from the same incident (perpetrators, not victims), they should be assigned the same Incident ID.

Once you have created the discipline record for the first student tied to the incident, you may then select the Incident ID by number and date in the Incident drop down list for the other students



### How do Incident Numbers (Incident IDs) work?

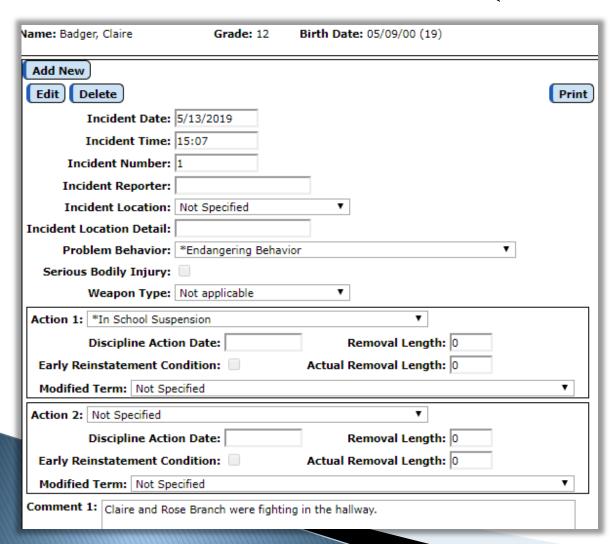


Incident IDs are automatically assigned when the record gets saved if the record is state reportable.

Entering *Claire's* record first. The Incident ID will automatically get created as the next unused Incident ID after the record is saved (Update button)



## How do Incident Numbers (Incident IDs) work?



Claire's record has been saved, and an Incident Number of "1" has been automatically assigned (record is state reportable).



#### How do Incident Numbers (Incident IDs) work?

Name: Branch, Rose	Grade: 12	Birth Date: 06/11/08 (10)		
Send Email Email Primary Contact Email Advisor  Update Cancel Email To:  Reply To:				
Incidents:		▼		
Incident Date:	1 05/13/19 15:07	<b>—</b>		
Incident Time:				
Incident Number:				
Incident Reporter:				
Incident Location:	Not Specified	▼		
Incident Location Detail:				
Problem Behavior:	Not Specified	<b>~</b>		
Serious Bodily Injury:				
Weapon Type:	Not applicable	▼		
Action 1: Not Specified		▼		
Discipline Action Date: Removal Length:				
Early Reinstatement Condition: Actual Removal Length:				

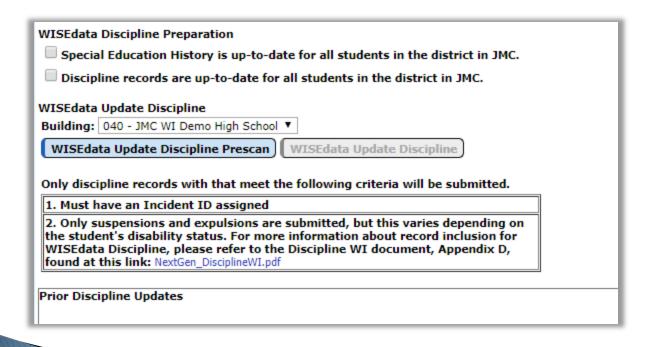
When adding *Rose's* discipline record, you may select the Incident from the Incidents drop down list.

This ties the two students to the incident.



## Submitting Discipline Data via Ed-Fi (WISEdata)

Use <u>Wisconsin - WISEdata - Update Discipline</u>



- I. Select the **Building** (each building reports separately).
- 2. Prescan button
  (optional) allows you
  to look at potential
  records without
  actually sending the
  data
- 3. To send all incidents, student discipline incident associations, and discipline actions, click the WISEdata Update Discipline button



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For more information about JMC's Discipline module for Wisconsin, please refer to:

<a href="http://jmcinc.com/uploads/files/Next">http://jmcinc.com/uploads/files/Next</a> Gen\_DisciplineWI.pdf

Also refer to

http://jmcinc.com/uploads/files/Discipline\_WI\_Conversion\_1617.pdf

The process of "recoding" is what administrators do in order to make the record "state reportable"

## Wisconsin DPI Resources

- https://dpi.wi.gov/wisedata
- https://dpi.wi.gov/wise/data-elements
- https://dpi.wi.gov/wisedata/help/minitutorials
- https://dpi.wi.gov/wisedash/help/ticket
- https://dpi.wi.gov/wisedata/schools
- https://dpi.wi.gov/wisedash/districts
- https://dpi.wi.gov/wise/dataelements/WISEid

## JMC Resources



- http://jmcinc.com/state\_reporting
- Documentation Updates
  - Wisconsin State Reporting (PDF)
  - Instructional Videos Series
  - Sign up for free web-based training
  - All will be updated on ongoing basis





Phone: 1.800.524.8182
Tech Support: support@imcinc.com
Client FTP Login
Online
TECHNICAL SUPPORT

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#### CURRENT BUILD DATE:

NextGen: 3/28/19

Download / Update Software Resources

Secretary / Office Professionals Technology Professionals

Administrators

Teachers

#### State Reporting

Food Service Professionals

Health Professionals

Prospective Clients

Contact Us

Office Supplies

Upcoming Events

#### News

There are a lot of changes happening with state reporting. Please refer to the appropriate tab at right for your state tab at or information about documentation updates, deadlines, and related news.

#### Remote Technical Support



#### STATE REPORTING

All State Reporting resources are available for you on this page. Please click on the tab that contains the state reporting information you need.

Minnesota Wisconsin Nebraska Iowa Other States

JMC prides itself on keeping up-to-date on all Wisconsin state reporting requirements. JMC ties all of the necessary data together in your JMC database so you can more easily fulfill your state reporting requirements.

#### DOCUMENTATION

Wisconsin State Reporting	Updated 10/26/2018
Attendance WI	Updated 4/24/2018
Discipline WI	Updated 11/16/2018
Discipline Data Recoding	8/16/2017

#### RECENT PRESENTATIONS

WISEdata Conference March 20, 2019 PDF 03/18/2019

#### INSTRUCTIONAL VIDEOS

WISEdata 18-19 Update Video 1: Overview	Video 10/25/2018	PDF 10/25/2018
WISEdata 18-19 Update Video 2: Miscellaneous	Video 10/25/2018	PDF 10/25/2018
WISEdata 18-19 Update Video 3: Special Education History	Video 10/25/2018	PDF 10/25/2018
WISEdata 18-19 Update Video 4: Program History	Video 10/25/2018	PDF 10/25/2018
WISEdata 18-19 Update Video 5: State Course Codes	Video 10/29/2018	PDF 10/25/2018
WISEdata 18-19 Update Video 6: Roster & Grades	Video 10/29/2018	PDF 10/25/2018
WISEdata 18-19 Update Video 7: CTE/CCR Overview	Video 11/12/2018	PDF 11/08/2018
WISEdata 18-19 Update Video 8: Course Based CTE	Video 04/24/2019	PDF 04/24/2019
WISEdata 18-19 Update Video 9: Non Course Based CTE/CCR	Video 04/24/2019	PDF 04/24/2019
WISEdata 18-19 Update Video 10: CTE/CCR Use Case - Course Based	Video 11/12/2018	PDF 11/08/2018
WISEdata 18-19 Update Video 11: CTE/CCR Use Case - Non Course Based	Video 11/20/2018	PDF 11/20/2018

	WISEdata Start Year	Video 11/20/2018	PDF 11/20/2018
	WISEdata Mid Year	Video 11/20/2018	PDF 11/20/2018
	WISEdata End Year	Video 11/20/2018	PDF 11/20/2018
	WISEdata Error Correction - Part 1 - Overview	Video 11/20/2018	PDF 11/20/2018
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## **Questions?**

- Feel free to contact us:
- JMC Technical Support
  - ▶ Talk with Us: 800-524-8182 ext 1
  - Website: http://www.jmcinc.com
  - Support Tickets: http://tickets.jmcinc.com/
  - Email: Support@jmcinc.com