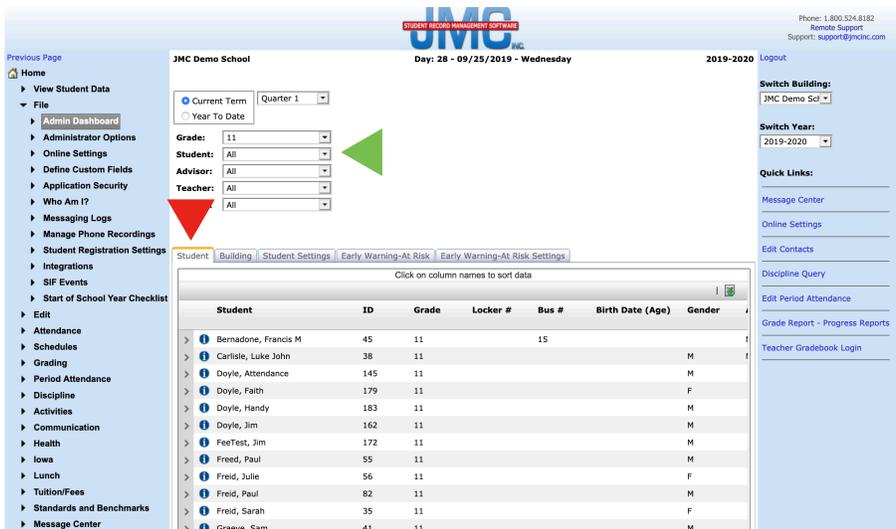


Admin Dashboard

School administrators can now get a high-level look at their building, a sub-section glance, or narrow in on a specific student over several data metrics in the Admin Dashboard!

To explore the dashboard, we will login to the jmc Office Module and proceed to File > Admin Dashboard.



Step 1: Use these menus to select groups of students.

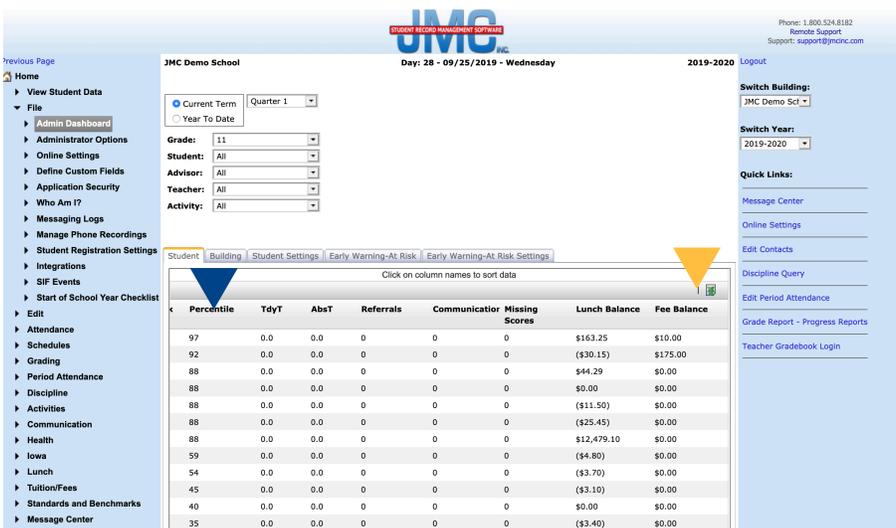
Step 1:

Use these menus to select groups of students.

Step 2:

Click the Student tab for results.

Helpful Tip: Use the drop-down menus at the top in tandem to narrow your focus to a particular group of students.



Step 1: Every column header is sortable. Just click!

Student	ID	Grade	Locker #	Bus #	Birth Date (Age)	Gender
Bernadone, Francis M	45	11		15		
Carlisle, Luke John	38	11				M
Doyle, Attendance	145	11				M
Doyle, Faith	179	11				F
Doyle, Handy	183	11				M
Doyle, Jim	162	11				M
FeeTest, Jim	172	11				M
Freed, Paul	55	11				M
Fried, Julie	56	11				F
Fried, Paul	82	11				M
Fried, Sarah	35	11				F
Græve, Sam	41	11				M

Step 2: You can export your information to a csv.

Step 1:

Every column header is sortable. Just click!

Step 2:

You can export your information to a csv.

Helpful Tip: Scroll to the right for a lot more information!

JMC Demo School Day: 28 - 09/25/2019 - Wednesday 2019-2020

Current Term: Quarter 1

Grade: 11 Student: All Advisor: All Teacher: All Activity: All

Student	ID	Grade	Locker #	Bus #	Birth Date (Age)	Gender
✓ Bernadone, Francis M	46	11		15		
Email All Teachers of This Student Primary Contact: Dad Demo Activities: Gr Name Apt 5 Lake City, MN 55041 Phone: 123-456-7894 Primary Contact: STEVE2 MCELMURY Phone: 10 Student Leadership Club						
> Carlisle, Luke John	38	11				M
> Doyle, Attendance	145	11				M

Step 1:

Click the ">" beside the student name for a more in-depth look.

Step 2:

You can also email every teacher of that student!

JMC Demo School Day: 28 - 09/25/2019 - Wednesday 2019-2020

Current Term: Quarter 1

Grade: 11 Student: All Advisor: All Teacher: All Activity: All

Student Building Student Settings Early Warning-At Risk Early Warning-At Risk Settings

Grade	Avg GPA	<2.0	≥4.0
11	5.396	9 (100%)	18 (100%)
Totals:	5.396	9	18

Attendance: Grade 11 Tardies 0 Absences 0

Discipline/Referrals: Grade 11 Referrals 0

Communication: Grade 11 Submissions 0

Lunch Negative Lunch Balance Total: \$-106.75

Tuition/Fees Narrative Fee Balance Total: \$-706.60

Step 1:

Click the "Building" tab to get an overview status.

Step 2:

Again, narrow this info using the drop-down menu items.

JMC Demo School Day: 28 - 09/25/2019 - Wednesday 2019-2020

Current Term: Quarter 1

Grade: 11 Student: All Advisor: All Teacher: All Activity: All

Student Building Student Settings Early Warning-At Risk Early Warning-At Risk Settings

- Student Name
- Student ID
- Grade
- Locker #
- Bus #
- Birth Date
- Gender
- Advisor
- Cum GPA
- Class Rank
- Percentile
- Total Tardies
- Total Absences
- Referrals
- Communication
- Missing Scores
- Lunch Balance
- Fee Balance

Update

Step 1:

Choose what info is displayed by clicking the "Student Settings" tab.

Step 2:

Click "Update" for your changes to take effect.