



Nebraska ADVISER Attendance

April 2019
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Overview



- ▶ JMC is releasing a second series of ADVISER videos in 2019.
- ▶ These videos will be short and will cover topics such as
 - Start Year
 - Mid Year
 - Year End
 - Near Real Time vs. Batch Processing
 - Near Real Time
 - Nebraska Miscellaneous
 - Error Correction
 - Discipline
 - Attendance
 - ADVISER: 2019–2020 and beyond

ADVISER Attendance Overview



Attendance and Period Attendance Modules

- **Full/half day (Attendance)**
- **Period Attendance**

**Period Attendance Conversion to
Full/half day attendance**

**Nightly automatic attendance
submission via ADVISER API**

ADVISER Attendance



Attendance module is considered a core module

- ▶ **Included in software for all clients**
- ▶ **Includes:**
 - **Full day/half day attendance data entry and reports**
 - **Student Lists (query)**
 - **Mailing Labels**
 - **Attendance Drop, Add, Re-enter**
 - **Calendar Related**
 - **Staff Related**
 - **Contact Related**

ADVISER Attendance Overview



Period Attendance is a module that allows for attendance to be taken by class period

Most middle and high schools use this for detailed attendance.

Attendance is taken during each class period by the teacher of a course

ADVISER Attendance



Attendance vs. Period Attendance

- ▶ Elementary schools use Period Attendance module for tracking student attendance (2 periods, full/half day)
- ▶ Most middle and high schools use Period Attendance for detailed attendance.
- ▶ For state reporting (e.g. ADVISER), Full/half day is generally required, so if school is using period attendance it must be converted to full/half day attendance

ADVISER Attendance



Period Attendance Conversion to Full/half day attendance

Use page Period Attendance – Data
– Edit Reasons and Cutoffs

	Include in Conversion	Number	Reason	Number of Periods to be considered absent for half or full day:		
				Grade	Half Day	Full Day
Edit	<input checked="" type="checkbox"/>	0	Unknown	0	3	5
Edit	<input checked="" type="checkbox"/>	1	Sick	1	3	5
Edit	<input checked="" type="checkbox"/>	2	Doctor	2	3	5
Edit	<input checked="" type="checkbox"/>	3	Dentist	3	3	5
Edit	<input checked="" type="checkbox"/>	4	Family	4	3	5
Edit	<input checked="" type="checkbox"/>	5	InSchool Suspen	5	3	5
Edit	<input checked="" type="checkbox"/>	6	Funeral	6	3	5
Edit	<input checked="" type="checkbox"/>	7	Drivers License	7	3	5
Edit	<input checked="" type="checkbox"/>	8	Suspension	8	3	5
Edit	<input type="checkbox"/>	9	School Activiti	9	3	5
Edit	<input type="checkbox"/>	10	College Visit	10	3	5
Edit	<input checked="" type="checkbox"/>	11		11	3	5
Edit	<input checked="" type="checkbox"/>	12		12	3	5
Edit	<input checked="" type="checkbox"/>	13				
Edit	<input checked="" type="checkbox"/>	14				
Edit	<input checked="" type="checkbox"/>	15				
Edit	<input checked="" type="checkbox"/>	16				
Edit	<input checked="" type="checkbox"/>	17				
Edit	<input checked="" type="checkbox"/>	18				
Edit	<input checked="" type="checkbox"/>	19				

ADVISER Attendance



Period Attendance – Data – Edit Reasons and Cutoffs Reasons – specify which Period Attendance Reasons will be included in the conversion

	Include in Conversion	Number	Reason
Edit	<input checked="" type="checkbox"/>	0	Unknown
Edit	<input checked="" type="checkbox"/>	1	Sick
Edit	<input checked="" type="checkbox"/>	2	Doctor
Edit	<input checked="" type="checkbox"/>	3	Dentist
Edit	<input checked="" type="checkbox"/>	4	Family
Edit	<input checked="" type="checkbox"/>	5	InSchool Suspen
Edit	<input checked="" type="checkbox"/>	6	Funeral
Edit	<input checked="" type="checkbox"/>	7	Drivers License
Edit	<input checked="" type="checkbox"/>	8	Suspension
Edit	<input type="checkbox"/>	9	School Activiti
Edit	<input type="checkbox"/>	10	College Visit
Edit	<input checked="" type="checkbox"/>	11	
Edit	<input checked="" type="checkbox"/>	12	
Edit	<input checked="" type="checkbox"/>	13	
Edit	<input checked="" type="checkbox"/>	14	
Edit	<input checked="" type="checkbox"/>	15	
Edit	<input checked="" type="checkbox"/>	16	
Edit	<input checked="" type="checkbox"/>	17	
Edit	<input checked="" type="checkbox"/>	18	
Edit	<input checked="" type="checkbox"/>	19	

In the example on the left, if a student is marked as absent for a period with reason “SchoolActivi” or “College Visit”, since these are unchecked for the conversion they will not be included.

Common to have some activities like these not count as in half/full day attendance for state reporting or other purposes.

ADVISER Attendance



Period Attendance – Data – Edit Reasons and Cutoffs

Cutoffs – designate for each grade minimum number of periods of period attendance needed to constitute half and full days.

In the example on the left, a student must have at least 5 periods of absence in order for it to count as a full day of converted attendance, or they must have a at least 3 periods of absence in order for it to count as a half day of converted attendance.

Note: your local school district may specify these cutoffs however they wish.

Note: the periods of absence must be within the same day. In other words, a few period of absence here and there across more than one day do not accumulate to become a half or full day of converted absence in this process.

Number of Periods to be considered absent for half or full day:

	Grade	Half Day	Full Day
Edit	0	3	5
Edit	1	3	5
Edit	2	3	5
Edit	3	3	5
Edit	4	3	5
Edit	5	3	5
Edit	6	3	5
Edit	7	3	5
Edit	8	3	5
Edit	9	3	5
Edit	10	3	5
Edit	11	3	5
Edit	12	3	5

ADVISER Attendance



Nightly automatic attendance submission via ADVISER API
Must be enabled in File – Administrator Options in the Ed-Fi Settings

Enable Ed-Fi Interchanges:

Enable Ed-Fi Interchanges in Near Real Time:

Ed-Fi Near Real Time Error Notification Email Address:

Enable Posting of Ed-Fi Special Education (SSEPA) Resources:

API URL:

Authentication URL:


Client Key:

Client Secret:

Building:

Enable Nightly Submission for Student School Attendance (half-day/full-day) Resources:

Enable Nightly Submission for Student Section Attendance (period) Resources:



ADVISER Attendance



Nightly automatic attendance submission via ADVISER API

- ▶ NDE wants at least half/full day attendance but will accept period attendance as well.
 - Period Attendance is not used in your ADVISER portal for attendance calculations and reports.
- ▶ Once enabled, attendance events (absences and/or tardies) will be submitted to ADVISER at approximately 9PM each evening.
- ▶ If either Attendance or Period Attendance are edited in JMC, the attendance events for that day will get resubmitted that evening.

ADVISER Discipline



For more information about JMC's Discipline module for Nebraska, please refer to:

http://jmcinc.com/uploads/files/NextGen_AttendanceNE.pdf

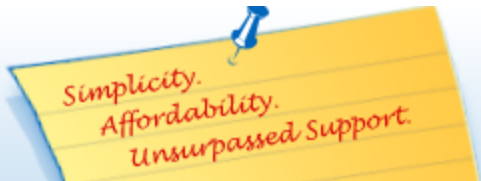
NE ADVISER Resources

- ▶ <https://www.education.ne.gov/dataservices/adviser-resources/#1533221816265-b51e789f-abfc>

JMC Resources



- ▶ http://jmcinc.com/state_reporting
- ▶ Documentation Updates
 - ▶ Nebraska State Reporting (PDF)
 - ▶ Instructional Videos Series
 - ▶ Sign up for free web-based training
 - ▶ All will be updated on ongoing basis



CURRENT BUILD DATE:

NextGen: 1/11/19

- Download / Update Software Resources
- Secretary / Office Professionals
- Technology Professionals
- Administrators
- Teachers
- State Reporting**
- Food Service Professionals
- Health Professionals
- Prospective Clients
- Contact Us
- Office Supplies
- Upcoming Events**

STATE REPORTING

All State Reporting resources are available for you on this page. Please click on the tab that contains the state reporting information you need.

- Minnesota
- Wisconsin
- Nebraska**
- Iowa
- Other States

JMC prides itself on keeping up-to-date on all Nebraska state reporting requirements. JMC ties all of the necessary data together in the JMC database so you can more easily fulfill your state reporting requirements.

ADVISER Video Series

ADVISER Start Year	PDF 2/19/2019	Video 2/19/2019
ADVISER Near Real Time vs. Batch	PDF 2/19/2019	Video 2/19/2019
ADVISER Near Real Time	PDF 2/19/2019	Video 2/19/2019

DOCUMENTATION

Nebraska State Reporting	Updated 1/4/2019
Discipline NE	12/13/2017
Attendance NE	Updated 4/24/2018

RECENT PRESENTATIONS

ADVISER Updates for 18-19 from Regional Summer Conference 7.24.18	PowerPoint
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News

There are a lot of changes happening with state reporting. Please refer to the appropriate tab at right for your state for information about documentation updates, deadlines, and related news.

Questions?

- ▶ Feel free to contact us:
- ▶ JMC Technical Support
 - ▶ Talk with Us: 800-524-8182
 - ▶ Website: <http://www.jmcinc.com>
 - ▶ Support Tickets:
<http://tickets.jmcinc.com/>
 - ▶ Email: Support@jmcinc.com