



Enrollment Adding, Re-entering, or Activating Students

July 2019

Paul Freid & Greg Gilman

Overview



Students can be “included” in your database in a variety of ways

Attendance – Student – Add Student

Attendance – Student – Re-enter Student

Edit – Student Data “activating”

Each option has a similar purpose but a slightly different net effect

Add / Re-enter / Activate



Attendance – Student – Add Student

Add a student if:

- ▶ Student was not enrolled on Day 1
- ▶ Student is attending your school district for the first time for the current school year

Add / Re-enter / Activate



Attendance – Student – Re-enter Student

Re-enter a student if:

- ▶ Student already attended your school district during the current school year, and was dropped during the current school year, and is returning for an additional span of enrollment

Add / Re-enter / Activate



Edit – Student Data “activating”

Activate a student if:

- ▶ student attended starting on day 1 for the current school year.

To activate a student (make student “active”), use Edit – Student Data and check the student's Active flag. Under most circumstances you will also check the student’s Attendance and State Reporting flags as well.

Drop / Add / Delete



Ed-Fi - Update a Student

State-reporting option for Ed-Fi States

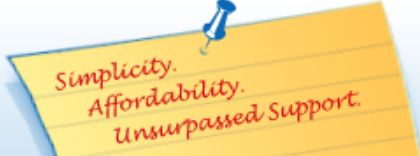
- ▶ Minnesota
- ▶ Nebraska
- ▶ Wisconsin

Options are used to submit the claim (enrollment records and related resources) on a student who attended during that school during the year. Option is typically used to update the student to the state for state reporting purposes

JMC Resources



- ▶ http://jmcinc.com/state_reporting
- ▶ Documentation Updates
 - ▶ Attendance (any state) (PDF)
 - ▶ Instructional Videos
 - ▶ Sign up for free web-based training
 - ▶ All will be updated on ongoing basis



STUDENT RECORD MANAGEMENT SOFTWARE



Phone: 1.800.524.8182
Tech Support: support@jmcinc.com
Client FTP Login

Online TECHNICAL SUPPORT

JMC Inc.

Since 1980



CURRENT BUILD DATE:

NextGen: 1/11/19

- Download / Update Software Resources
- Secretary / Office Professionals
- Technology Professionals
- Administrators
- Teachers
- State Reporting**
- Food Service Professionals
- Health Professionals
- Prospective Clients
- Contact Us
- Office Supplies
- Upcoming Events**

STATE REPORTING

All State Reporting resources are available for you on this page. Please click on the tab that contains the state reporting information you need.

- Minnesota
- Wisconsin
- Nebraska
- Iowa**
- Other States

JMC prides itself on keeping up-to-date on all Iowa state reporting requirements. The Iowa Module is re-certified each summer. Before you upload your files to the Iowa Department of Education the Iowa module runs an error report for you. This means you can correct nearly all issues with your data before uploading your files to IDOE.

Iowa State Reporting Videos

SRI Start Year	PDF 3/1/2019	Video 3/21/2019
ISASP	PDF 3/1/2019	Video 3/21/2019

DOCUMENTATION

Iowa State Reporting	Updated 1/24/2019
Attendance Iowa	Updated 4/26/2018

RECENT PRESENTATIONS

IDOE PowerPoint Slides from JMC Summer Regional Conference in Ankeny	PDF 7/30/18
--	-------------

JMC Iowa State Reporting News

JMC Regional Conference in Des Moines area on July 30, 2018

JMC held a regional conference in Ankeny on 7/30/2018. Attendees included representatives of some IDOE departments.

A PowerPoint from MDE's presentation at the conference is posted above in the RECENT PRESENTATIONS section. Another PowerPoint used in some Lunch breakout sessions is available on the JMC Food Professionals page found at [this link](#).

News

There are a lot of changes happening with state reporting. Please refer to the appropriate tab at right for your state for information about documentation updates, deadlines, and related news.

Remote Technical Support



Questions?

- ▶ Feel free to contact us:
- ▶ JMC Technical Support
 - ▶ Talk with Us: 800-524-8182
 - ▶ Website: <http://www.jmcinc.com>
 - ▶ Support Tickets:
<http://tickets.jmcinc.com/>
 - ▶ Email: Support@jmcinc.com